

Fall Officer Meeting Minutes

10-3-18

- I. Welcome:
 - a. Chuck, Megan, Leigh-Ann, Mackenna, and Lauren went around the room and introduced themselves.
 - b. Sindhu Bhararathi joined the meeting via phone, and she introduced herself to the group as well. She is a master student at UCO and is interested in R&D
 - c. Discussed what the next step was with filling Perri's position because she will not be able to complete her second year.
- II. Treasure's report (Chuck)
 - a. Showed us the financial activity of last year, and the current activity for this fiscal year, which started September 1, 2018.
 - b. Beginning balance, input and outputs. We write the checks for student awards, we approved \$500 from the symposium last year but only used \$338, we pay an \$8 bank fee every month.
 - c. The ending balance for last year was \$921.83, out inflow so far for this fiscal year is \$160 and our outflow is 8 to the bank.
- III. Annual Financial Report (Chuck)
 - a. Chuck submitted this last week to nationals. It is the financial report for the last fiscal year.
 - b. Megan moved to accept the Annual Financial Report, Lauren seconds, Leigh-Ann approved.
- IV. Old Business
 - a. Student representative?
 1. Sindhu from UCO is our new student rep.
 - b. Responsible for our Facebook page and Webpage?
 1. Sindhu is going to take on this task
 2. Chuck will email her the website log-in information, and Megan is going to see if she has the email with the Facebook log-in information to send to Sindhu
 3. Megan is also going to add Sindhu to our email tread
 - c. Student Plant Tour
 1. Blendtech is under construction, so they cannot do a tour at this time
 2. Quicktrip? Still is an option we could look into
 3. US foods tour. Leigh-Ann works at US Foods and thinks it would be a good spot to do a tour. All present agreed that it was a good idea. Leigh-Ann is going get in contact with the distribution center to try to set something up in the 1st or 2nd week of November. If that's too soon, we are going to look into doing it as a Spring Tour. Megan is going to put together a doodle poll for the students of the chapter to see how interested they are in the tour and what times would be

better. The tour, food safety presentation by Leigh-Ann and the lunch would last around 3 hours, and Leigh-Ann is going to try to get the chef to come in and do a presentation as well. If we have a lot of interest we can do 2 sessions.

4. Food Bank- If US Foods does not work for November, we are going to try to set up a community service event through the food bank. We will look into have a tour be part of the event.

V. New Business

- a. FAPC Food Product Innovation Competition- November 8, 2018 1:30pm- 4:30 pm
 1. Sindhu is entering into this contest
 2. The contest is for undergrad and grad students in Oklahoma. The grand prize is \$500
 3. We currently have 2 judges, but they are waiting to get more judges until they get all the entries in. Leigh-Ann has a potential judge that has a lot of knowledge on cost, profitability, and sales.
 4. Chuck proposed that IFT becomes a Gold sponsor for this event. Megan moved to sponsor the Food Product Innovation Competition for \$500, Lauren seconds, Leigh-Ann approved.
 5. Set up a 12 pm session meeting to be on OSU campus before the Food Product Innovation Competition. We will do lunch for the members that attend. We will discuss the ballot/ leadership opportunities, give a reminder of upcoming events, and discuss ideas for a supplier's night.
- b. FAPC/IFT-OK Research Symposium- Feb 19, 2019
 1. Chuck proposed to donate \$250 to this symposium this year.
- c. UCO Food Science and Research Symposium
 1. Usually is the last Friday in April, so that would be April 26th.
 2. Chuck proposed to donate \$500 to this symposium this year.
 3. Megan moved to make the recommended sponsorships to the two symposiums pending that we have sufficient funds to do so, Lauren seconds, Leigh-Ann approved.
- d. IFT Dates and Reporting Deadlines (Megan)
 1. Participation on National Election- We need to confirm that we want to participate by January 7th, and we have to give them the ballot by January 17th. The Election itself will be held in February
 2. Financial report, which Chuck already sent in
 3. Section Leadership forum- June 2, 2018 in New Orleans. They will have a webinar for those who cannot attend.
- e. Suppliers Night
 1. We will brain storm ourselves and in the November section meeting. We can see if the members are interested in the idea. We need to start planning it now for Fall 2019 or Spring 2020. Think about possible sponsorships, where we will have it and suppliers.

2. Leigh-Ann had the idea to get with the beef council, and partner with them on one of their events.
3. Another idea was a recruitment event for the students for internships and jobs. This could be in fall or spring.
4. These events would help us build up the section.

VI. Meeting Adjourned